

E-Safety Policy and Code of Conduct

0161 Education CIC

Policy Owner	0161 Education CIC
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Reviewed By	Jozef Chlebik



0161 Education helps children and young people shift their mindset to make positive choices for themselves and those around them. We care about the individual. We commit to each programme. We provide change.

The Designated Safeguarding Lead has overall responsibility for online safety.

New technologies have become integral to the lives of children and young people in today's society, both within schools/provisions and in their lives outside school. The Internet and other digital and information technologies are powerful tools, which open up new opportunities for everyone.

Electronic communication helps teachers and pupils learn from each other. These technologies can stimulate discussion, promote creativity and increase awareness of context to promote effective learning. Children and young people should have an entitlement to safe internet access at all times.

As such, regular monitoring is carried out by staff. The use of these exciting and innovative tools in school and at home has been shown to raise educational standards and promote pupil achievement. However, the use of these new technologies can put young people at risk within and outside the provision.

Some of the dangers they may face include:

- Access to illegal, harmful or inappropriate images or other content
- Unauthorised access to / loss of / sharing of personal information
- The risk of being subject to grooming by those with whom they make contact on the internet.
- The sharing / distribution of personal images without an individual's consent or knowledge
- Inappropriate communication / contact with others, including strangers
- Cyber-bullying
- Access to unsuitable video / internet games
- An inability to evaluate the quality, accuracy and relevance of information on the internet
- Plagiarism and copyright infringement
- Illegal downloading of music or video files

- The potential for excessive use which may impact on the social and emotional development and learning of the young person.

Many of these risks reflect situations in the off-line world and it is essential that this e-safety policy is used in conjunction with other school policies (eg behaviour, anti-bullying and child protection policies). As with all other risks, it is impossible to eliminate those risks completely. It is therefore essential, through good educational provision to build pupils' resilience to the risks to which they may be exposed, so that they have the confidence and skills to face and deal with these risks.

At 0161 Education, we will endeavour to provide the necessary safeguards to help ensure that we have done everything reasonably expected to manage and reduce risk.

The e-safety policy that follows explains how we intend to do this, while also addressing wider educational issues in order to help young people (and their parents/carers) to be responsible users and stay safe while using the internet and other communications technologies for educational, personal and recreational use.

Data protection

Staff must ensure that they:

- At all times take care to ensure the safe keeping of personal data, minimising the risk of its loss or misuse.
- Use personal data only on secure password protected computers and other devices, ensuring that they are properly "logged-off" at the end of any session in which they are using personal data.

Unsuitable / Inappropriate activities

Some Internet activity e.g. accessing child abuse images or distributing racist material is illegal and would obviously be banned from and all other ICT systems. Other activities e.g. Cyber-bullying would be banned and could lead to criminal prosecution. There are however a range of activities which may, generally, be legal but would be inappropriate in an educational context, either because of the age of the users or the nature of those activities.

0161 Education believes that the activities referred to in the following section would be inappropriate in a school context and that users should not engage in these activities whilst using equipment or systems. Our policy restricts certain internet usage as follows:

- Child sexual abuse images
- Promotion or conduct of illegal acts, eg under the child protection, obscenity, computer misuse and fraud legislation
- Adult material that potentially breaches the Obscene Publications Act in the UK
- Pornography
- Promotion of any kind of discrimination
- Promotion of racial or religious hatred
- Threatening behaviour, including promotion of physical violence or mental harm

- Any other information which may be offensive to colleagues or breaches the integrity of the ethos of the school or brings the school into disrepute
- Uploading, downloading or transmitting commercial software or any copyrighted materials belonging to third parties, without the necessary licensing permissions
- Revealing or publicising confidential or proprietary information (eg financial / personal information, databases, computer / network access codes and passwords)
- Creating or propagating computer viruses or other harmful files
- Carrying out sustained or instantaneous high volume network traffic
- (Downloading / uploading files) that causes network congestion and hinders Others in their use of the internet
- On-line gaming (educational)
- On-line gaming (non educational)
- On-line gambling
- On-line shopping / commerce
- File sharing
- Use of social networking site
- Use of video broadcasting eg Youtube

We will educate our young people to stay safe online and all online platforms will be consistently monitored both visually and post usage, checking regularly for any prohibited content.

For further information, please visit:

www.thinkuknow.co.uk

www.net-aware.org.uk

www.getsafeonline.org

E-Safety Code of Conduct

Parents/carers:

Please read and discuss this agreement with your child and then sign it, ask your child to sign it, and return it to 0161 Education staff.

If you have any questions or concerns please speak to Jozef Chlebik / Clement Studholme

Young person’s agreement

I will be responsible for my behaviour when using the internet, including social media platforms, games and apps. This includes the resources I access and the language I use.

I will not deliberately browse, download or upload material that could be considered offensive or illegal.

If I accidentally come across any such material I will report it immediately to a staff member.

I will not send anyone material that could be considered threatening, bullying, offensive or illegal.

I will not give out any personal information online, such as my name, phone number or address.

I will not reveal my passwords to anyone.

I will not arrange a face-to-face meeting with someone I meet online unless I have discussed this with my parents and/or staff from 0161 Education and am accompanied by a trusted adult.

I understand that my internet use at 0161 Education will be monitored and logged and can be made available to the head of centre.

I understand that these rules are designed to keep me safe and that if I choose not to follow them, 0161 Education may contact my parents/carers.

Signatures;

We have discussed this online safety agreement and[child’s name] agrees to follow the rules set out above.

Parent/carer signature.....

Date

Young person’s signature.....

Date